

St Mark's C of E Junior School

Charging and Remissions

Appendix B

Matters specific to

1. Trips, Residential etc

- a) The Residential Trip in Y6 is costed exactly and is not allowed to be subsidised or subsidise those unable or unwilling to pay
- b) Parents agreeing to send their children also agree to pay a one-off non-returnable deposit e.g. to show their commitment to the booking and payment schedule agreed
- c) In the case of residential visits, the cost of board and lodging will legally be charged to parents/carers. The remaining costs must be met in full from voluntary contributions.
- d) Where transport is required for a school trip e.g. visiting a site requiring a coach/bus then the cost will be passed on to parents as a voluntary contribution. The cost per pupil is calculated exactly and there is no rounding up or down to accommodate those who may or may not pay. Failure to meet the cost may result in the trip being cancelled. Refunds will not be available if the school cannot claim a refund to pass on.
- e) Where transport is required for a sports or a curriculum activity, and the children cannot walk to a venue, e.g. orienteering, the cost of taxi/mini-bus or coach will be borne by the school

2. Music

- a) All costs involved in music tuition (beyond curriculum lessons or free clubs e.g. choir) when in or out of school hours, will be borne by the parents/carers of the child concerned
- b) In limited circumstances some children e.g. Pupil Premium, SEND can apply for up to 70% reduction as part of a local authority scheme
- c) All peripatetic music staff are self-employed and will invoice parents directly in whole or for the remaining 30% if a child is deemed eligible for discounted sessions
- d) In Y3 all children are taught to play the recorder. Although parents can provide an instrument if they wish, the school will provide a recorder for all children to use

3. During the school day

- a) All costs for activities undertaken during the school day must be met in full by voluntary contributions e.g. Visitors, Authors etc
- b) Pupils will be asked to pay for, or provide, ingredients, materials, or equipment for some practical subjects if the finished product is to be taken home e.g. cooking, technology
- c) There is no charge for swimming in the school pool – it is part of the curriculum

4. Before or After School Clubs/Activities

- a) Clubs provided by the school (i.e. run by school staff) are usually free for all participants
- b) Clubs provided on school premises, either before or after school, but run by external staff (not employed directly by the school e.g. District Sports) will incur the cost published. Parents have to sign a form giving their permission for their children to attend and agreeing to pay the cost.

- c) After school care is run by an external provider ([Simplyoutofschool](#)) This care provision is charged at the published rates. Discounts are available for block booking, siblings etc Information on request.

5. Miscellaneous

- a) Deliberate and wilful damage of school equipment or property by a pupil may result in the pupil being excluded and parents being asked to cover the cost to repair/replace. This is at the discretion of the Headteacher who will consider this on a case by case basis.
- b) Children can access the tuck shop during the school day (break time) where snacks can be purchased at the published rate from HC3S (our caterers) on Fridays
- c) Parents can buy sweatshirts, cardigans or PE T-shirts (with school logo) via the school office at the published rate. However, these are not mandatory and parents are welcome to source their own scarlet items instead. However, the Headteacher reserves the right to withdraw this goodwill gesture e.g. a hoodie instead of a plain sweatshirt. The uniform policy still applies.

6. Lettings

From time to time the school will let the school hall to recognised groups. The school does not hire out the hall for private parties, jumble sales or table-top sales etc. All bookings, whether one-offs, block bookings or a series of infrequent events are considered and approved on a case by case basis by the headteacher. Classrooms, the school field and playground are not available to hire. Costs available on request.

7. Exceptions

- a) Occasionally, and in specific circumstances, the Headteacher may agree to recognised groups using the playground or field without charge. All interested parties should contact the Headteacher directly to enquire.
- b) Families with twins can claim a 25% discount on the balance (after the non-returnable deposit) negotiated with PGL (Osmington Bay Residential)

8. Pupil Premium

Children in receipt of Pupil Premium funding may be eligible for:

1. 70% reduction in cost of music lessons (if the correct remission forms are completed)
2. All school trips i.e. during the school day paid for in full
3. Balance of Residential Trip (Y6) paid for after deposit